



**Terms and Conditions for Applicants
for a Bursary up to the value of £4000
for Postgraduate Study at Masters
Level in Philanthropy
2015**

The Mission of Giving Northern Ireland is to champion and build a strong independent voice for philanthropy and strategic giving in Northern Ireland.

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Terms and Conditions

1. Submission of an application to Giving Northern Ireland for the Giving Northern Ireland Bursary constitutes acceptance of these Terms and Conditions which shall include any instructions which may be separately or subsequently provided by Giving Northern Ireland. The Bursary Selection Panel referred to in these Terms and Conditions is a committee of Giving Northern Ireland.
2. Entry to the Giving Northern Ireland Bursary is free. All entries must be received by **Friday 16th January 2015 at noon.**
3. Postgraduate Masters students (part-time or full-time), pursuing either a taught or research postgraduate programme in Northern Ireland, in The Open University, The University of Ulster and Queen's University Belfast, are eligible to apply.
4. Eligible areas of concentration are limited to philanthropy. Giving Northern Ireland defines philanthropy as: the planned and structured giving of time, information, goods and services, voice and influence, as well as money, to improve the well-being of humanity and the community. A note of the criteria against which any applications will be assessed can be found in the Application Package.
5. Applicants must be able to travel to and legally reside in Northern Ireland for the purpose of completing a postgraduate programme.
6. While minor amendments may be made to the research proposal submitted, substantial changes to the proposal may not be made after the award is drawn down without prior permission, in writing, from the Bursary Selection Panel.
7. Applications must be submitted by email to tracy.bell@givingnorthernireland.org. Please ensure you submit a valid and working email address as you will be e-mailed acknowledging receipt of your application after submission. We will do this only once. In addition five hard copies to be posted to the office address noted previously.
8. Entries that are altered, amended or damaged are invalid. Proof of making an entry does not constitute proof of receipt. No responsibility will be accepted for entries lost, damaged, or delayed.

9. It is anticipated that interviews with shortlisted applicants will take place on 12th and 13th February 2015 and that the successful applicant(s) will be announced by the end of February 2015.
10. The applicant expressly warrants and confirms and undertakes to Giving Northern Ireland in respect of his/her proposal that:
 - is his/her own original work;
 - is not defamatory;
 - it does not infringe any applicable laws or the intellectual property and/or any other rights of any third party;
 - he/she has the right, power and authority to give Giving Northern Ireland permission to use it;
 - he/she shall not knowingly or negligently infringe any third party rights, including intellectual property and goodwill, or damage the reputation of a third party or cause or allow Giving Northern Ireland inadvertently to do so.
11. The applicant expressly acknowledges and agrees as a condition of entry to allow Giving Northern Ireland to use, for the purposes of publicity and in any media worldwide, each applicant's name, any photographs, images, text, content and other information he/she provides.
12. Applicants, as a condition of entry, agree to be involved in publicity relating to the Giving Northern Ireland Bursary, for their names, proposal, and other information related to the successful applicant(s) being publicised alongside the Giving Northern Ireland Bursary name and to co-operate in publicity events and for photographs of them taken at such events to be used for publicity in any media worldwide.
13. Shortlisted applicants must make themselves available for interview to the Bursary Selection Panel.
14. The Bursary Selection Panel expressly reserves the sole discretion and right to disqualify any applicant and/or application form which violate the rules, regulations or the spirit of the award programme. In such circumstances, the applicant in question will be notified in writing.

15. Giving Northern Ireland shall be entitled at its absolute discretion to amend these Terms and Conditions and the eligibility criteria or other application rules, judging criteria/process and/or timelines at any time. Any changes will be notified to applicants through the Giving Northern Ireland website - www.givingnorthernireland.org.
16. All decisions made by the Bursary Selection Panel are final.
17. Giving Northern Ireland must be provided with advance written notice of any proposal by or on behalf of a shortlisted candidate or successful applicant to publish or announce their shortlisted or successful status or related details. Applicants agree that Giving Northern Ireland is entitled to final approval of any such proposed publication or announcement and that the making of any such announcement or issuing of any such publication is subject to the finalist or winner obtaining Giving Northern Ireland's prior written consent.
18. Giving Northern Ireland must be provided with access to the completed research from the successful applicant. Applicants agree that Giving Northern Ireland is entitled to publish and distribute the completed research and upload to the Giving Northern Ireland website. Final approval of any such proposed publication or announcement in respect of the completed research and the making of any such announcement or issuing of any such publication in respect of the completed research is subject to the successful applicant obtaining Giving Northern Ireland's prior written consent.
19. All expenses of an applicant's participation in the Giving Northern Ireland Bursary application process are the sole responsibility of the applicant.
20. Any failure on the part of Giving Northern Ireland to exercise or enforce any right or provision of these Terms and Conditions shall not constitute a waiver of such right or provision and shall not be deemed to be a waiver of any other term or condition hereunder, or a subsequent breach of such term or condition.
21. All application forms should be submitted in English.
22. Giving Northern Ireland may in its absolute discretion decide not to make an award.
23. These Terms and Conditions will be governed by the law of Northern Ireland and any dispute will be determined by the exclusive jurisdiction of the courts of Northern Ireland.

24. The applicant expressly acknowledges and agrees as a condition of entry that recipients of the Giving Northern Ireland Bursary shall:

- I. Be known as a Giving Northern Ireland Scholar.
- II. Clearly indicate in all appropriate publications and communications that his/her research is supported by the Giving Northern Ireland Bursary.
- III. Ensure that the host institution will refer to you as the Giving Northern Ireland Scholar.
- IV. Provide brief progress reports, when requested, to the Bursary Selection Panel.
- V. Make a presentation at the end of the period on the outcomes of the research in the preceding year, to an audience as agreed with the Bursary Selection Panel.
- VI. The applicant is solely responsible for ensuring that any tax liability arising from the award of a Bursary (if any) is paid in full.
- VII. In the event of an applicant falsifying information either during or after the application process or if an applicant withdraws from or fails to meet the requirements of the academic programme, sums paid to an applicant by way of Bursary will become repayable to Giving Northern Ireland on demand by the Bursary Selection Panel.

The Bursary Selection Panel shall have an absolute discretion as to the amount of any Bursary that is to be repaid and an applicant shall repay such amount as is demanded by the Bursary Committee within 30 days of the date of the demand.

Data Protection

25. Giving Northern Ireland is the data controller for the purposes of the Data Protection Acts 1998 and 2003. Please contact Giving Northern Ireland if you have any queries relating to the use of your data.
26. By completing this application form you are agreeing that Giving Northern Ireland may use the information you provide in order to process your application for the Giving Northern Ireland Bursary. While processing your application the information you provide may be made available to members of the Bursary Selection Panel and any Committee chosen by Giving Northern Ireland. We may also use the information you provide on the form to contact you about the Bursary programme and your application.
27. If your application is successful we will retain it and any information on your proposal as submitted by you to us and as contained in other publicly available printed and electronic form for 5 years after you have completed your studies, thereafter we will delete all information regarding you, your project and your application in a secure manner, save for a summary of your project for which we will retain the right to publish in either printed or electronic format. If your application is unsuccessful we will delete it in a secure manner within one year of the completion of the application process.

Payment of Award

A Giving Northern Ireland Scholar who is a candidate for a postgraduate Masters will receive a sum of £4000 upon signed acceptance of the Terms & Conditions.